



## AMVETS LADIES AUXILIARY

4647 Forbes Boulevard  
Lanham, MD 20706-4380  
301-459-6255 (Phone)  
301-459-5403 (Fax)

### DECEASED MEMBER NOTIFICATION

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Date \_\_\_\_\_

DEPARTMENT \_\_\_\_\_ AUXILIARY \_\_\_\_\_ MEMBER ID# \_\_\_\_\_

Name of Deceased \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Membership Status \_\_\_\_\_ Life \_\_\_\_\_ Annual \_\_\_\_\_ Honorary \_\_\_\_\_

Date of Death \_\_\_\_\_

Next of Kin \_\_\_\_\_ Relationship \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Submitted by: \_\_\_\_\_ Email: \_\_\_\_\_

DEPARTMENT \_\_\_\_\_ AUXILIARY \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

#### INSTRUCTIONS:

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1. Local Chaplain's will make four (4) copies of this form and keep one copy for Local Auxiliary records.
2. Three copies (3) go to the Department Chaplain. The Department Chaplain retains one copy, sends one copy to the National Chaplain, and sends one copy to National Headquarters. Deceased member form can be emailed to the National Chaplain and National Headquarters.
3. The remaining copy goes to the Local Membership Chairman to be processed through membership as is currently done. Additional copies can be made as required by your Local and/or Department Bylaws.

REVISED: JANUARY 2019